

NO.

ESTATE OF _____, § IN THE PROBATE COURT
DECEASED § OF
§ DALLAS COUNTY, TEXAS

ANNUAL ACCOUNT

COMES NOW, _____, _____ of the Estate of _____, Deceased, and makes and presents this Annual Account, showing fully and completely the following for the period from _____, 20____ to _____, 20____

I.

ASSETS ON HAND AT BEGINNING OF PERIOD

THIS WILL BE THE ASSETS IN THE APPROVED INVENTORY. LIST THEM JUST AS THEY ARE IN THE APPROVED INVENTORY. IF THIS IS NOT THE FIRST ANNUAL ACCOUNT, LIST THE ASSETS AS THEY WERE FROM THE LAST APPROVED ACCOUNT UNDER PROPERTY REMAINING IN THE ESTATE AT THE END OF THE PERIOD.

II.

CHANGES IN PROPERTY DURING ACCOUNTING PERIOD OR ADDITIONAL PROPERTY DISCOVERED.

USE THIS SECTION TO LIST CHANGES SUCH AS SALES OF PROPERTY, STOCK SPLITS, ETC. OR TO INCLUDE ANY PROPERTY THAT WAS NOT LISTED ON THE INVENTORY BUT HAS BEEN DISCOVERED TO BE AN ASSET OF THE ESTATE

III.

CASH RECEIPTS

LIST THE RECEIPTS AND THE SOURCE OF EACH RECEIPT (I.E. INCOME, INTEREST, RENTAL INCOME, SOCIAL SECURITY CHECKS, ETC.)

YOU MAY INCLUDE TRANSFERS FROM ONE ACCOUNT TO ANOTHER IN THIS SECTION BUT ACCOUNT FOR ANY TRANSFER IN THE DISBURSEMENT SECTION AS WELL.

IV.

CASH DISBURSEMENTS

LIST DISBURSEMENTS AND IF PAID WITH COURT ORDER, LIST DATE OF COURT ORDER.

V.

CASH RECONCILIATION

PLEASE RECONCILE EACH ACCOUNT.

VI.

EXPENSES AND DEBTS REMAINING UNPAID

LIST ANY CLAIMS AGAINST THE ESTATE THAT HAVE BEEN FILED AND THE STATUS OF EACH CLAIM

ALSO, LIST EXPENSES AND DEBTS OWED BY THE ESTATE SUCH AS COSTS OF ADMINISTRATION. IF YOU ARE CLAIMING PERSONAL REPRESENTATIVE'S COMPENSATION, LIST A CALCULATION OF THE COMMISSION. IF YOU ARE SEEKING ATTORNEY FEES TO BE APPROVED ON THIS ACCOUNTING, PLEASE SUPPLY YOUR AFFIDAVIT, SCHEDULE OF SERVICES PERFORMED AND ONE SUPPORTING AFFIDAVIT (IF THE AMOUNT IS OVER \$1,000 AND TWO SUPPORTING AFFIDAVITS IF THE AMOUNT IS OVER \$2,500.

VII.

PROPERTY REMAINING IN HANDS OF PERSONAL REPRESENTATIVE

LIST EACH REMAINING ASSET ON HAND AT THE ENDING DATE OF THE ACCOUNTING.

IF YOU HAVE CASH ACCOUNTS, STOCK, BONDS, ANNUITIES, PLEASE PROVIDE LETTERS FROM THE ENTITY HOLDING THOSE ASSETS THAT VERIFIES THE VALUE OF EACH ON THE ENDING DATE OF THE ACCOUNTING.

PRAYER TO COURT

IN THIS SECTION, LIST ANY EXPENDITURE THAT THE PERSONAL REPRESENTATIVE MADE WITHOUT COURT AUTHORITY OR THAT EXCEEDED PRIOR AUTHORITY AND ASK THE COURT TO RATIFY SUCH EXPENDITURE, AND ASK THE COURT TO APPROVE THE ACCOUNTING.

PERSONAL REPRESENTATIVE _____

ATTORNEY'S NAME _____

BAR NUMBER _____

ADDRESS _____

PHONE NUMBER _____

FAX NUMBER _____

STATE OF TEXAS §

COUNTY OF DALLAS §

BEFORE ME, the undersigned authority, on this day personally appeared , known to me to be the Personal Representative of the Estate of , Deceased , and to be the person whose name is subscribed to the above and foregoing Annual Account, and on his oath stated that such Annual Account contains a complete statement of the matters to which it relates, and all the contents thereof are true and correct, and the bond premiums have been paid, and all tax returns have been filed and there have been no taxes paid for the benefit of the ward and none are due.

PERSONAL REPRESENTATIVE _____

SUBSCRIBED AND SWORN TO BEFORE ME by the said _____

this day _____ of _____, 20 , to certify which witness my hand and seal of office.

Notary Public in and for the State of Texas